



Financing Application Checklist: Have you provided?

- Completed Loan Application(s) for all borrowers/co-borrowers and guarantors
- Loan application fee: 1% of loan request/minimum of \$100.00 for loan up to \$10,000.000
- Copy of business plan
- Detailed breakdown of total project costs
- Detailed breakdown of use of proposed loan funds
- Quotes supporting any of the purchases that you are planning to make with loan funds
- Agreements-Copy of Lease, Business Purchase, Franchise Agreement, Partnership or Shareholders' Agreement and any other agreements material to the business
- Registrations-Copy of Incorporation Documents (Certificate and Articles of Incorporation), Business License and necessary trade/industry and/or regulatory registrations
- Information confirming the value of the security being offered (BC Tax Assessment and latest mortgage statement if you are offering property, copy of registration for vehicles etc)
- Monthly cash flow projection for a minimum 2 years
- If you are an existing business, also include financial statements for last 2-3 years along with you aged Accounts Payable and Accounts Receivable lists